

The Study Programme – Employability Skills

(16 – 18 years old only)

What is the Study Programme?

- The Study Programme is designed to help young people aged 16 to 18 prepare for employment, training, get into an Apprenticeship or further education.
- New students start almost every week, so there is usually no waiting to start.
- All students can apply for funding and receive up to £30 per week for assistance with travel expenses. You can claim £40 if you live alone.

The Study Programme is for you if:

- You've left school but don't feel quite ready to start work or college.
- You are still undecided what to do or, you need some more help searching for a job, and Apprenticeship or finding further education.

How long does the course take?

It can take anything from 6 weeks up to 1 year depending on your needs and goals.

How many hours?

- 16 - 30 hours per week

What we do?

- We support and encourage candidates to move into full time employment, further education or an Apprenticeship programmes.
- We work on Employability skills, Vocational development and Personal and social development.
- The Study Programme is tailored individually to young people and the programme of learning is negotiated with the student.
- This could include a combination of anything from the following curriculum list:

Functional Skills

- Mathematics, English and I.C.T.

Personal and Social

Development/Employability

Support

- Support for learning disabilities
- Dyslexia Screening
- Health and Safety awareness in the Workplace
- Healthy Living
- Money management
- Effective skills and attitudes for the work place

- Work placement
- Team working
- Sexual Health Education
- Anger Management
- Career, Planning and Making Applications
- Equal Opportunities
- Employment Rights and Responsibilities
- British Laws and regulations

Job guidance

- CV and letter writing
- Interview techniques
- Job search Skills and applying for jobs
- Work experience

The natural progression for the Study Programme is the National Traineeship programme.